

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Executive Session, 6:00 P.M., Room 126

Francis Faulkner Meeting Room

Town Hall

September 10, 2007

7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:02 OPERATIONAL MINUTE

The Town Manager will provide a brief report on topics of interest.

2. 7:05 YIN PEET, QUARRY ROAD VANDALISM

Enclosed please find a letter from Yin Peet regarding the vandalism at their property on Quarry Road, for Board consideration.

**3. 7:15 OUTDOOR LIGHTING EDUCATION COMMITTEE (OLEC)
OVERSIGHT MEETING**

Enclosed please find materials in the subject regard.

4. 7:35 DESIGN REVIEW BOARD, PROPOSED ZONING CHANGES

Enclosed please find a request from Ann Sussman regarding proposed zoning changes that the Design Review Board would like conceptual consideration of the Board.

**5. 7:40 CHANGE OF LIQUOR LICENSE MANAGER, NOT YOUR
AVERAGE JOE'S**

Enclosed please find materials in the subject regard, for Board consideration.

**6. 7:50 COMMON VICTUALLER LICENSE, 37 MAIN STREET, RICHARD MARTIN
(OPEN AND CLOSE HEARING, NO HEARING IS REQUIRED AS THERE WILL BE NO
RESTAURANT SEATING)**

Enclosed please find Materials in the subject regard, for Board consideration.

**7. 8:15 FAULKNER MILL REALTY, LLC., REQUEST FOR EXTENSION OF THE
PUBLIC SEWER SYSTEM TO 4 HIGH STREET (CONTINUED FROM AUGUST
13 MEETING)**

Enclosed please find materials in the subject regard, for Board consideration.

8. 8:45 NSTAR, HANGING POLES AND CATHODIC PROTECTION FACILITIES FOR KEYSpan

NSTAR has been invited to address the following issues: (1) Keyspan's use of NSTAR poles for cathodic protection devices and (2) double/hanging poles.

9. 9:00 KEYSpan REQUEST TO INSTALL CATHODIC PROTECTION FACILITIES AND REPLACEMENT OF ANODE BEDS AT VARIOUS ACTON LOCATIONS (CONTINUED FROM AUGUST 13 MEETING)

Enclosed please find materials in the subject regard, for Board consideration.

III. SELECTMEN'S BUSINESS

10. TOWN MANAGER SEARCH COMMITTEE

This is a standing agenda item per Board direction. No materials are enclosed.

11. ALG UPDATE

The Selectmen representatives will brief the Board on the Capital Committee. The Chairman and Board Members will continue the discussion of the so-called Jonathan Chinitz Financial Model.

12. ALEXAN CONCORD DEVELOPMENT, OLD SUDBURY ROAD

Enclosed please find materials in the subject regard, for Board consideration.

13. W.R. GRACE, TOWN OF ACTON COMMENTS TO THE ENVIRONMENTAL PROTECTION AGENCY IN REGARDS TO THE "DRAFT COMMUNITY UPDATE"

Enclosed please find materials in the subject regard, for Board consideration.

14. OTHER BUSINESS

No materials enclosed.

IV. TOWN MANAGER'S REPORT

V. CONSENT AGENDA

15. ETHICS DISCLOSURE, TEMPORARY TOWN MANAGER

Enclosed please find materials in the subject regard, for Board consideration.

16. ACCEPT BOARD OF SELECTMEN MINUTES

No minutes enclosed.

17. ESTABLISH A GIFT FUND, RETIREMENT PARTY

Enclosed please find materials in the subject regard, for Board consideration.

18. OBSOLETE MATERIALS DISPOSAL, ACTON MEMORIAL LIBRARY

Enclosed please find materials in the subject regard, for Board consideration.

19. ACTON COMMUNITY HOUSING CORPORATION CONDO BUYDOWN PROGRAM

Enclosed please find materials in the subject regard, for Board consideration.

20. THE DISCOVERY MUSEUMS PROCLAMATION REQUEST

Enclosed please find a request from the Discovery Museums to proclaim October 26, 2007 as Discovery Museums Appreciation Day, for Board consideration.

21. ONE DAY LIQUOR LICENSE REQUEST, IRON WORK FARM, 128 MAIN STREET

Enclosed please find materials in the subject regard, for Board consideration.

22. BUGLES ACROSS AMERICA, PERIODICAL TEMPORARY SIGN REQUEST, ON THE TOWN COMMON

Enclosed please find a request for placement of temporary signs on the Town Common, for Board consideration.

23. ECONOMIC DEVELOPMENT COMMITTEE APPOINTMENT, KENT SHARP OF THE FINANCE COMMITTEE

Enclosed please find materials in the subject regard, for Board consideration.

24. ACCEPT GIFT, ACTON COMMUNITY HOUSING CORPORATION

Enclosed please find a gift of \$5,000.00 from ACHC for the sidewalk contribution for the Willow-Central Street project, for Board consideration.

25. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$1,000.00 from the Middlesex Savings Bank, to be used to help fund summer events at NARA Park, for Board consideration.

26. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$370.00 from Acton Youth Soccer Association to be used to fund the Under the Sea Moon Bounce on Acton Day, for Board consideration.

27. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$370.00 from the Thoreau Club to be used to fund the All Star Moon Bounce Combo at Acton Day for Board consideration.

28. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$800.00 from Salerno's Restaurant, d/b/a Sorrento's to be used to fund a "Jim Show" juggling comedian Act at Acton Day, for Board consideration.

29. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$260.00 from Acton Ford to fund a moon bounce at Acton Day, for Board consideration.

30. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$50.00 from Joseph G. Perry Plumbing & Heating, Inc., to fund Acton Day activities, for Board consideration.

31. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$500.00 from Digital Federal Credit Union, to fund an inflatable Moon Bounce at Acton Day, for Board consideration.

32. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$3,000.00 from Kevin Goldberg of Hansen's Beverage Company, to be used for Monster beverage samples and give-a-way items, for Board consideration.

33. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$25.00 from John and Robina Slupski to be used for the Elm Street Lighting Replacement Project, for Board consideration.

VI. EXECUTIVE SESSION

There will be a need for an additional Executive Session at the end of the meeting. Materials are enclosed in the Confidential folder

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

MINUTES PENDING VOTES

August 13, 2007

PENDING COMMITTEE APPOINTMENTS

Dr. Barbara Willson, Board of Health

Kathryn A. Acerbo-Bachmann, Historic District (waiting for interview with VCC.)

UPCOMING EVENTS AND AGENDA ITEMS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

Sept. 28 **Don Johnson's Retirement Party at the Maynard Rod and Gun Club,
7:00 p.m. Tickets available at the Town Manager's Office**

Sept. 17

Comcast Cable License Renewal Workshop with Board of Selectmen and Cable Advisory Committee, 7:00 p.m. Town Hall Faulkner Hearing Room

Sept. 24

Site Plan Special Permit, 6/5/07-411, 235 Main Street, Sundberg
17 Woodbury Lane discussion with the Historic District Commission (HDC),
Common Vic., 5A Spruce Street

Oct. 9

A Tuesday due to Monday Holiday

Oct. 29

Special Town Meeting: Fire Station, Wireless Communication Facilities
Committee-Bylaw changes or proposals.

Nov. 13

State of The Town Meeting: Master Plan